Please inform your students about the nature and format of the writing assessment. Provide ample practice and evaluation so that they know what to expect on the day of assessment. The sample tests provided below will also help.

There will be ONE writing assessment per module.

Duration of the assessment: 60 minutes

The 102 writing assessment will consist of TWO tasks. Students have to answer both tasks. Each task will be marked out of 10; then, a total of 20 marks for both tasks will be divided by 2 to get a final score out of 10.

The writing assessment will consist of TWO tasks chosen from the following components:

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Corresponding SLO</th>
<th>Units</th>
<th>CEFR*Descriptors for A2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guided paragraph/ Email</td>
<td>Can write a series of simple sentences providing information about their own and others’ habits, routines and preferences.</td>
<td>2</td>
<td>Can write short, simple imaginary biographies about people.</td>
</tr>
<tr>
<td>(Describing a friend or a relative)</td>
<td>Can write short simple emails providing and asking for personal information (e.g. about family, people, possessions and local environment) incorporating correct spelling and punctuation.</td>
<td></td>
<td>Can use basic sentence patterns and communicate with memorized phrases, groups of a few words and formulate about themselves and other people, what they do, places, possessions etc.</td>
</tr>
<tr>
<td>(About 50 words)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Write a composition describing a profession or a job.</td>
<td>Can produce drafts and a revised final draft of a cohesive analytical paragraph describing the essential features of a job.</td>
<td>3</td>
<td>Can write a series of simple phrases and sentences about their family, living conditions, educational background, present or most recent job.</td>
</tr>
<tr>
<td>(About 50 words)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Can write sentences using so and because to show reason and result, with correct punctuation.</td>
<td></td>
<td>Can write a series of simple phrases and sentences linked with simple connectors like “and”, “but” and “because”.</td>
</tr>
<tr>
<td></td>
<td>Can use a/an, the or no article appropriately with familiar countable and uncountable nouns.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
This exam has TWO tasks. Make sure you answer the TWO tasks.

Task 1: Email writing [10 marks]

Your brother lives in Riyadh and you have a new classmate. Write an email to your brother describing your classmate, please include the following:

- introduce your classmate by giving his/her name, nationality, age, etc.
- write about his/her family
- tell about your classmate’s likes and dislikes

You must write about 40 words.

<table>
<thead>
<tr>
<th>From:</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
</tr>
<tr>
<td>Subject: My New Classmate</td>
</tr>
</tbody>
</table>

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
You like watching cooking programs on TV and you would like to write a paragraph about chefs.

Make sure you answer all the following questions when you write your paragraph.

- What does a chef do?
- Where does he usually work? / How many hours does he work?
- Would you like to be a chef? Why / Why not?

Write about 40 words.

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
Off-topic responses receive a ZERO regardless of the quality of language output

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
</table>
| 10    | • fulfills length requirement and consistently adheres to the assigned topic  
• very well organized and clearly divided into beginning, middle and end  
• effective use of linking words  
• an effective topic sentence and relevant supporting sentences  
• minimal syntax or tense errors and accurate use of appropriate vocabulary  
• few errors in spelling, punctuation and capitalization |
| 9     | • fulfills length requirement and adheres to the assigned topic most of the time  
• somewhat organized and divided into beginning, middle and end  
• some use of linking words  
• a clear topic sentence with mostly relevant supporting sentences  
• a few syntax or tense errors and adequate use of appropriate vocabulary  
• some minor errors in spelling, punctuation and capitalization |
| 8     | • fulfills length requirement but sometimes digresses from the assigned topic  
• somewhat organized but not clearly divided into beginning, middle and end  
• inconsistent use of linking words  
• topic sentence is present but the supporting sentences are inconsistent  
• some syntax or tense errors & occasionally inaccurate use of relevant vocabulary  
• a few major errors in spelling, punctuation and capitalization |
| 7     | • doesn't fulfill length requirement and often digresses from the assigned topic  
• poorly organized and not clearly divided into beginning, middle and end  
• only few linking words are used  
• unclear topic sentence with inadequate supporting sentences  
• frequent syntax or tense errors and mostly inaccurate use of relevant vocabulary  
• numerous errors in spelling, punctuation and capitalization |
| 6     | • full of irrelevant ideas showing lack of understanding of the topic  
• complete lack of organization  
• no linking words used  
• no topic sentence with minimal support  
• full of syntax or tense errors and mostly inaccurate use of relevant vocabulary, affecting meaning  
• full of spelling, punctuation and capitalization errors |
| 5     | • completely unrelated to the assigned topic  
• absolutely illegible  
• no answer at all |

Please note: No half marks should be given. If the writing shows all aspects of the descriptors in a particular white band and some aspects of the higher band, then the mark in the grey band between the two should be given.